

Facility Information

Facility/Hospital Name:

Hospital Bed Count:

Physician Specialty:

Name of Practice:

Practice Model:

Hospital Employment Private Practice – if so, is a partnership track available? Yes No

Practice Location (including distance from hospital):

Person(s) responsible for calling candidates:

About the Position

Please describe the necessary/compelling business reasons behind this new position:

What are the market opportunities associated with this position?

Referral base?

Is the position:

Replacement for Dr. _____ New

Please list all qualifications, certifications, training and special skills required and/or preferred for this position:

List the types of cases that will generally be treated by this physician:

Please provide (or attach) a detailed job description (for posting on website):

Office Hours and Call Coverage

What are the office hours and schedule expected of this position? Is there scheduling flexibility?

What is the call structure/schedule for this physician? Who will be sharing hospital/inpatient call coverage?

What is the average number of times the physician can expect to return to the hospital after hours per month? _____

Does coverage for this position involve telemedicine?

No Yes – if so, is it currently onsite?

What are outreach expectations (hospital/nursing home/clinic coverage) for this position?

Please list all relevant locations:

About the Practice

Please list all physicians (including specialty) currently in this practice:

Describe the support staff for this practice, including number of APPs, nurses and administrative staff:

Provide a detailed description of the practice environment (existing, new, state-of-the-art?):

About the Practice

Number of exam rooms:

Average number of patients seen in office per day:

Number of rooms assigned to new provider:

Is there a procedure room? Yes No If yes, how many?

Average number of procedures performed per week or annually:

If rounding, what are average inpatient volumes:

Current equipment available (both practice location and hospital based):

Diagnostics:

Procedural:

EHR (practice and hospital):

What ancillary services or physician specialists are available to support this physician?

What new technology/equipment will/can be acquired for this service line?

About the Community

Primary Service Area:

Patient Demographic:

Provide a brief description of the surrounding community, including population, geography, recreational opportunities, etc:

Describe the education opportunities available in the region:

What are the nearest airports and metropolitan areas, including proximity to the community?

Compensation/Benefits

Income Guarantee

Employment

IG Length:

Sign-On Bonus

Student Loan Repayment Assistance

Relocation Assistance

Educational Stipend

Visa Candidates/Firm Assistance

Are J1 visa candidates accepted? Yes No

Are you accepting firm candidates and willing to pay a recruiting fee for this position? **If the position is with a private practice, please confirm this with the group.** Yes No

Any additional information regarding candidate or opportunity that you do not want posted?

Please call the HSC Recruitment Specialist who manages the specific specialty to discuss these details confidentially.

Required Approval

Please forward completed requisition to the Hospital Recruiter and CEO/Administration for signature. Once signed, forward to HSC Physician Recruitment.

Hospital Recruiter (required)

PRINT Hospital Recruiter Name

Date

CEO/COO (required)

PRINT CEO/COO Name

Date